

For white papers, visit the ProjectEDGE web site [www.projectedge.com](http://www.projectedge.com) and click on Products then on White Papers to access the white paper and articles library or click on one of the links below.

## **Managing Roll-outs with ProjectEDGE**

For purposes of this white paper, roll-outs are a repetitive process used for introducing new products, new or renovated retail facilities or other similar processes. Due Diligence activities for the discovery and evaluation of new locations could also be a roll-out. Similarly, re-branding new signage is also a potential roll-out activity.

This white paper will describe how to set up such roll-outs, how to implement them and how to manage their activities from conception to completion.

[Managing Roll-outs with ProjectEDGE](#)

## **Configuring Lotus Notes Workplace Welcome Page**

This white paper describes the use of the Workplace formatted Welcome Page in Lotus Notes. This feature is only available for Notes users with R6 or higher.

[Configuring Lotus Notes Workplace Welcome Page](#)

## **Best Practices with Extranets for Collaboration**

The author has been using extranets for over ten years for the development of new projects and renovations of existing facilities in the multi-family, commercial, energy and retail industries. During that time, many best practices have come to the surface and have been further refined. This white paper describes a number of those best practices and also includes links to other white papers and articles having more detail about the individual best practices.

[Best Practices with Extranets for Collaboration](#)

## **The Use of ProjectEDGE for Roll-out of Pop-up Stores**

All retailers, especially those considering pop-up stores or seasonal kiosks, need a means of controlling their communication and collaboration for new roll-outs or renovations. The formation, communication, coordination and collaboration needs of all parties, both internal and external, can place a burden on a retail enterprise if it does not have sufficient tools to manage these challenges.

This white paper describes how the **PROJECTEDGE™** Extranet meets those needs. Several examples of how **PROJECTEDGE™** was used for the roll-out of the Dell Direct Store Kiosks are included.

[The Use of ProjectEDGE for Roll-out of Pop-up Stores](#)

## **Case Study: Developing Multifamily Housing with ProjectEDGE**

This white paper describes a case study on the use of ProjectEDGE in developing two multifamily housing projects totaling 552 units. This white paper will describe the use of ProjectEDGE by the

Developer and its construction manager, architect and engineers, lender and others.

[Case Study: Developing Multifamily Housing with ProjectEDGE](#)

## **In Process Draft of a White Paper Pertaining to The Use of ProjectEDGE for Managing Communication and Collaboration**

ProjectEDGE is a groupware-based communication and collaboration application designed for managing communication, best practice knowledge management, workflows and roll-outs in a wide variety of industry applications. This white paper will describe several of the ProjectEDGE functional modules that an organization or group could use to facilitate communication and collaboration of building a knowledge base for all to use.

[In Process Draft of a White Paper Pertaining to The Use of ProjectEDGE for Managing Communication and Collaboration](#)

## **Benefits and Values of Using ProjectEDGE**

A white paper describing the benefits and values of using ProjectEDGE.

[Benefits and Values of Using ProjectEDGE](#)

## **Emergency Preparedness and Response**

This white paper describes the use of the ProjectEDGE Extranet for emergency preparedness and response.

[Emergency Preparedness and Response](#)

## **The Use of ProjectEDGE “Lite” by Any Retailer**

All retailers need a means of controlling their communication and collaboration for new roll-outs or renovations. The communication, coordination and collaboration needs of all these parties can place a burden on the firm if it does not have sufficient tools to manage these challenges.

This white paper describes how the ProjectEDGE Extranet meets those needs with several levels of subscription packages including an introductory level.

[The Use of ProjectEDGE “Lite” by Any Retailer](#)

## **Collaboration Using Smart Boards, Web Conferencing and ProjectEDGE**

The products of Smart Technology, together with the project management Extranet ProjectEDGE and web conferencing application, give users very robust tools for collaboration. Some best practices learned from the use of these technology solutions are described in this white paper.

[Collaboration Using Smart Boards, Web Conferencing and ProjectEDGE](#)

## **The Use of ProjectEDGE “Lite” by Any Firm**

All owners, architectural and engineering firms, construction managers and contractors need a means of controlling their communication and collaboration. The communication, coordination and collaboration needs of all these parties can place a burden on the firm if it does not have sufficient tools to manage these challenges.

This white paper describes how the ProjectEDGE Extranet meets those needs with several levels of subscription packages including an introductory level.

[The Use of ProjectEDGE “Lite” by Any Firm](#)

### **The Use of ProjectEDGE by an Architectural or Engineering Firm**

All architectural and engineering firms need a means of controlling their communication and collaboration. Regardless of their size, most of these firms work with subconsultants or external specialty consultants to meet the needs of their clients. The communication, coordination and collaboration needs of all these parties can place a burden on the firm if it does not have sufficient tools to manage these challenges.

As project Extranets have grown to encompass enterprise Extranets, the communication and collaboration tools have been brought within the reach of any design firm. This white paper will describe how the ProjectEDGE Extranet meets those needs.

The Use of ProjectEDGE by an Architectural or Engineering Firm

### **Increasing Collaboration Through Extranets**

Collaboration can provide significant benefits throughout the entire life cycle of any project or facility by helping the participants improve on one another’s ideas and work product. By using an Extranet as an electronic means of facilitating collaboration, the benefits can be dramatically increased and more widely shared. This white paper will suggest a number of areas where Extranets can enhance collaboration efforts.

[Increasing Collaboration Through Extranets](#)

### **The Use of the ProjectEDGE Extranet for General Business Applications**

The growth in the use of Intranets and the Internet has provided organizations of all sizes with the ability to use common communication tools for all participants regardless of their location. This functionality can be made even more powerful by creating an Extranet through the sharing of internal information with external participants from other organizations. This white paper will discuss how the ProjectEDGE Extranet is used in general business applications.

[The Use of the ProjectEDGE Extranet for General Business Applications](#)

### **The Use of a Project Extranet for any Project Delivery Method**

The principal variation in the use of a project Extranet for different project delivery methods occurs when the various team members begin using the Extranet.

The author will explore how to maximize the benefits to each of the respective delivery methods through the use of a project Extranet.

[The Use of a Project Extranet for any Project Delivery Method](#)

## **Application of Process Management in Design and Construction of New or Renovated Facilities**

The use of a process approach allows diverse teams to become more productive than teams without a process approach. Having a process to follow brings continuity to project teams who may have to deal with changing personnel throughout the project life cycle.

By focusing on a process, team members can minimize the interpersonal conflicts that inevitably arise as teams develop.

[Application of Process Management in Design and Construction of New or Renovated Facilities](#)

## **The Use of Internet based Project Management Software Extranet Applications to Facilitate a Process Approach**

As a widely distributed communication media, the Internet can provide an effective communication medium for project management. By combining a process approach with workflow enabled software extranet applications, project management becomes capable of reduced cycle times and increased collaboration. See the white paper for more details.

[The Use of Internet based Project Management Software Extranet Applications to Facilitate a Process Approach](#)

## **The Use of ProjectEDGE for IT Project Management**

This white paper describes the use of the ProjectEDGE Extranet for the management of IT projects. For white papers covering construction, renovation or rearrangement projects, see the ProjectEDGE web site [www.projectedge.com](http://www.projectedge.com).

For purposes of the white paper, it is assumed that IT projects are being managed using an Extranet to which a group of participants such as IT professionals, end users, outsourced vendors and suppliers and other interested parties have been given access in varying roles depending upon their responsibility.

[The Use of ProjectEDGE for IT Project Management](#)

## **Use of an Extranet to Integrate Project Management, Budgeting and Scheduling Throughout the Entire Project Life Cycle**

This white paper will discuss a solution for the integration of the project management efforts with budgeting, scheduling and quality control.

[Use of an Extranet to Integrate Project Management, Budgeting and Scheduling Throughout the Entire Project Life Cycle](#)

## **The Use of ProjectEDGE (Classic Version) for Managing the Expansion of a Retail Chain or Renovating its Existing Stores**

ProjectEDGE is a client server and Internet browser-based extranet application for managing new store openings or the renovation of existing store locations. Through its secure access, ProjectEDGE can be used by personnel in the retailer's offices as well as by mobile field representatives,

architects, engineers and contractors to transact business in one common database.

Team members are alerted via e-mail, PDA or messaging when users or the system have notified them that action is required. Individuals can alert other team members by assigning them access to an action item. Users have the ability to define workflow and approval processes based on various events and processes within the cycle of your projects. These workflows are defined by document type, RFI, Change Order, Service Request, etc. Based on these workflow instructions, the system will automatically alert individuals as they become the next responsible part of any given workflow process.

[The Use of ProjectEDGE \(Classic Version\) for Managing the Expansion of a Retail Chain or Renovating its Existing Stores](#)

### **White Paper on the Use of ProjectEDGE by a Municipality for General Management of Items Other Than Facility/Project Design, Construction and Operations**

This white paper will focus on the use of ProjectEDGE as a management tool for a municipality. The uses described here include preparedness, community planning, permitting/entitlement processing and many more uses.

[White Paper on the Use of ProjectEDGE by a Municipality for General Management of Items Other Than Facility/Project Design, Construction and Operations](#)

### **INTRODUCING PROJECTEDGE™**

**PROJECTEDGE™** is a Lotus Notes® based application designed for the overall Program or Project Management of any type of project(s). **PROJECTEDGE™** provides a means of introducing workflow and other consistent processes to any type of project team regardless of their location through LAN/WAN, Internet and dial-up communication capability.

[INTRODUCING PROJECTEDGE](#)